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## Preschool and Kindergarten Director

### Who are we?

The mission of UALC is to be and to make disciples of Jesus Christ.

We believe that we are called to be an Oasis of God's Kingdom for a dry and thirsty world, and we know that living water is meant to be shared. We envision a future so well-watered by the love and truth and Spirit of Christ that our way of life together will be transformed and even people outside the church will say "See how they love one another" to the glory of God, just like Jesus said they would.

Life with Jesus brings hope and healing to broken people. Outside of Christ we are drawn to mirages that make empty promises of life but leave us stuffing our mouths with sand.

This vision leads us to four deeply held commitments about life together at God's Oasis:

- Everything that we do starts with the action of God. We are a Gospel people, trusting in the work of Jesus. What we offer comes from what Jesus has done and is doing.
- There is a distinct community at the oasis, a family sharing life together in the way of Jesus by the power of the Spirit.
- An oasis is not a fortress. It doesn't have walls. We invite people in and carry Living Water out.
- There is an enemy; there is a desert; there are "mirages." We are in a battle, but we know God wins.

### Position Summary

UALC is seeking a Director for our private preschool and kindergarten. We are seeking an individual who is energetic, organized, a problem solver, and possesses great communication skills. This individual needs to be passionate about early childhood education and dedicated to the success of our next generation. The Director will report to the Executive Director. The UALC Preschool and Kindergarten is a ministry of the church with the intent to help families with the Christian education of their children as well as reach out to local families by providing an excellent preschool education with a distinctly Christian focus.

### Essential Job Functions

1. Establish positive and productive relationships with families.
2. Observe rules and regulations of UALC and ODJFS.
3. Manage operation of the school
4. Lead staff and support families.
5. Maintain a safe and healthy learning environment.
6. Provide social and emotional support to children while providing clear and consistent expectations and positive guidance.
7. Attends required staff meetings, workshops and/or school functions.
8. Responsible for all day-to-day operations of the preschool.
9. Maintain high educational and programming standards.
10. Build and support relationships with UALC Church and ministries.
11. Perform other duties as assigned.



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### **Qualifications - Education, Skills, Experience and Personal Attributes**

- Must meet requirements of ODJFS.
- Has a love of God and freely shares that love; maintains a professional attitude and demeanor on the premises and in the community; warm and friendly personality; sensitive to the feelings and needs of others; loyal, dependable, and willing to assume responsibility. Team player, willing to collaborate with the broader church staff in Next Generation Ministries.
- A degree in Early Childhood Education, or related field, and/or at least two years' work experience in a licensed childcare facility, kindergarten or early childhood program preferred.
- Experience or classes in leadership a plus.

### **Work Week and Hours**

This position works 32 hours a week, Monday through Thursday between 8 am-2 pm and Friday between 8 am-12 noon, August-May. During the Summer the hours are reduced.

### **Working Conditions & Environment**

The position works in a church environment where the employee is regularly required to speak, see, hear, sit, stand, type, walk, and bend while moving about the facility. The noise level in the facility is quiet. The sounds of the Preschool are laughing, singing, teaching, reading, busy...

### **How to respond**

If you think this might be you, or if you know someone who fits this description, we'd love to talk with you and pray with you about it. Please contact Amy Lahmers at [alahmers@ualc.org](mailto:alahmers@ualc.org), with your resume and a brief explanation of your interest in the position, including a description of how you see your qualifications preparing you to succeed in this role.