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## Kids' Ministry Coordinator

### Who are we?

The mission of UALC is to be and to make disciples of Jesus Christ.

We believe that we are called to be an Oasis of God's Kingdom for a dry and thirsty world, and we know that living water is meant to be shared. We envision a future so well-watered by the love and truth and Spirit of Christ that our way of life together will be transformed and even people outside the church will say "See how they love one another" to the glory of God, just like Jesus said they would.

Life with Jesus brings hope and healing to broken people. Outside of Christ we are drawn to mirages that make empty promises of life but leave us stuffing our mouths with sand.

This vision leads us to four deeply held commitments about life together at God's Oasis:

- Everything that we do starts with the action of God. We are a Gospel people, trusting in the work of Jesus. What we offer comes from what Jesus has done and is doing.
- There is a distinct community at the oasis, a family sharing life together in the way of Jesus by the power of the Spirit.
- An oasis is not a fortress. It doesn't have walls. We invite people in and carry Living Water out.
- There is an enemy; there is a desert; there are "mirages." We are in a battle, but we know God wins.

### Our Vision for Next Generation Ministries

Kids and teenagers are not only the future of the church but also part of the whole family of God now. They participate in the church's ministries, including Sunday worship. Kid's Church strategies will apprentice kids into regular worship alongside the whole church. Teenagers participate in worship and have visible leadership roles throughout the Sunday morning gathering. Sermons and prayers represent teenage life and discipleship as a normal part of the family of God, similar to other intergenerational adult life. All throughout our church life, we empower younger people to participate and make meaningful contributions.

Specific Next Gen ministries are irresistible oasis environments. Kids and teens experience church as a place where they are loved unconditionally, in contrast to the relentless pressure that results from the mirage of shallow, contingent, and performance-based acceptance in our culture. At UALC they belong among a group of their peers, and they have non-family adults who know them and invest in them. In an increasingly pluralistic world, kids and teens at UALC are formed by foundational Christian teaching in age-appropriate ways, drawing from UALC's intergenerational "wells of truth" catechesis plan. We understand that they are offered hundreds of competing "truths" in our world, and we offer them living water in the Gospel of Jesus and the life-giving truth of the Bible, and we invite them to encounter God personally. Kids and teens experience Next Gen ministry environments as so refreshing, so joyful, and so valuable that they remind their parents to get them there. When UALC kids encounter hostile critiques of Christianity among their friends or if they go away to college, they will have a rich set of experiences and clear set of convictions to guard their faith and strengthen them for faithful witness in an unbelieving world.

Finally, we love the kids and teens of our church by investing in their parents and family environments. We equip families for real and realistic prayer and spiritual conversation together and support them amidst the myriad pressures they face. Parents will feel supported by one another and by church staff in their desire and responsibility to nurture faith and discipleship in their children. Amidst the extreme stresses of 21<sup>st</sup> century parenting, UALC parents authentically testify to their neighbors and friends that their church community has become a needed oasis of hope and support.



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### **Position Summary**

The Kids' Ministry Coordinator reports to the Director of Kids' Ministry and as a part of the Next Gen Team serves kids, birth through high school. The Kids' Ministry Coordinator supports UALC Kids' Ministry by partnering with children and families to be and make disciples of Jesus Christ. The coordinator is responsible for managing Kids' Church at Mill Run, coordinating the UALC nursery, and supporting the Director of Kids' Ministry in the UALC vision, mission, and practices so that families take their next steps of following Jesus.

### **Essential Responsibilities**

1. *Kids' Church Management and Execution*
  - Oversees Kids' Church at Mill Run on Sundays
  - Prepares resources for both campuses for weekly Kids' Church
  - Works with staff and volunteers to execute successful Kids' Church Ministry
2. *Nursery Coordination*
  - Manages the nursery staff
  - Schedules the nursery for Sunday mornings and weekday ministries
  - Trains staff/volunteers and equips them with nursery resources
  - Supervises check-in for weekday nursery ministries
  - Creates monthly schedules for all ministry events
  - Recruits and interviews potential new staff
  - Coordinates annual nursery staff meeting and staff fellowship events
  - Manages nursery assistant
3. *Assisting in Kids' Ministry Events*
  - Assists and supports the Director of Kids' Ministry in events such as VBS, Kids' Camp, growth workshops, Awana, and Carol Choir
  - Regularly attends Awana on Wednesday nights to support the ministry
4. *Administration and Coordination of Ministries*
  - Works with the Next Gen staff and other UALC staff members and ministry leaders to coordinate scheduling, budgeting, and communication
  - Is an active part of a working team of ministry professionals at UALC who intersect in working to disciple kids and families at Mill Run
5. *Perform other duties as assigned*

### **Qualifications - Education, Skills, Experience and Personal Attributes**

- A committed follower of Christ, able to share a personal testimony of the transforming power of Jesus Christ in their life
- A genuine passion for working with kids and families
- Highly skilled in administration and organization
- Relational, able to build relationships with students, parents, volunteers, and staff
- Good communication skills
- Proficient in the use of technology
- Willing and able to lead and be lead
- Bachelor's degree from an accredited college/university, preferably in a related field.



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**The coordinator's preferred qualifications include:**

- Understands, values, and knows how to function within a Lutheran Confessional community.
- Proven track record of recruiting, developing, and deploying volunteers.
- Experience managing others
- Experience managing and leading ministry with physical, emotional and spiritual safety of students and volunteers as a priority. Holds certificate in First Aid and CPR.
- Experience managing complex ministry details including scheduling, communication, budgeting, and reporting.
- Humility in dealing with mistakes and initiative in resolving conflict.
- Experience working cooperatively in a multi-staff setting.

**Work Week and Hours**

This position typically works 40 hours a week, Sunday through Thursday. There is seasonal variance in schedule due to VBS and camp. This position includes Sunday morning responsibilities throughout the year and Wednesday evening hours during the school year. 25 hours are dedicated to general Kids Ministry management and support, as directed by the Kids' Ministry Director, and 15 hours are dedicated to nursery coordination.

**Working Conditions & Environment**

The position works in a church environment where the employee is regularly required to speak, see, hear, sit, stand, type, walk, and bend while moving about the facility. The noise level in the facility is quiet.

**How to respond**

Please visit [www.ualc.org/jobs](http://www.ualc.org/jobs) to fill out the online application, or contact Melissa Davis, [mdavis@ualc.org](mailto:mdavis@ualc.org)